DRAFT
Minutes
Sandown Cable Access Board
Town of Sandown, NH

5

6 Meeting Date: Tuesday September 25, 2018 7 Type of Meeting: Regular Public Meeting

8 Method of Notification: Public Posting – Two locations at Town Hall

9 Meeting Location: Sandown Town Hall, Upper Hall

10 Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Open

11 Recording Secretary: Melyssa Tapley

12 Absent: Thomas Tombarello (Selectman Ex-Officio)

13 14

Richard Lewis called the meeting to order at 7:03 p.m. The Pledge of Allegiance was said.

15 16 17

The minutes of July 24, 2018 were reviewed. Richard **made a motion** to accept the minutes of July 25, 2018 as amended. **Motion seconded** by Chris. All voted in favor. **Motion carried**.

18 19 20

21

22

23 24

25

26 27

28

29

30

31

32

33

34 35

36

Station Manager Report

Chris was contacted by a potential volunteer. Chris will be meeting with the volunteer to see what she is interested in doing whether she does a show or does some filming. Chris will have a training session with her and if she is interested then he will have her fill out a producer proposal. Chris filmed the Old Home's Day Event's and posted the video on the website. Chris and Richard meet with the Board of Selectmen to get their approval to install new cameras. The Board of Selectmen approved to have four new cameras installed by ISG. ISG will be coming in the week of October 3rd. ISG will be here Wednesday, Thursday, and Friday to install the new cameras. Chris mentioned that there is a new Commission starting up. The Heritage Commission. Once the Commission figures out a day to hold their meetings Chris will start working on getting their meetings on air. The Commission is talking about meeting the second Tuesday of the month. Chris also purchased batteries for the microphones and scissors, along with a cable tester and a tone generator. The cable tester will help determine what cables aren't working and the tone generator tests the microphones to find out why the sounds is not coming across loud enough. Chris is also starting work on figuring out how to make the acoustics upstairs sound better during meetings and events. He mentioned looking in to Acoustic panels. He is thinking about different things to help improve the recordings of events and meetings. Chris also mentioned that he is looking into the cost of replacing the wireless microphones.

373839

Other Business

40

Page 1of 2

41 42	Richard was contacted by Lynne Blaisdell back in August about what Cable would like to purchase in the future to help better their work in the future. Chris would eventually like to have a 15x15
43	space for a studio.
44	
45	Richard has not followed up with the Library Director about filming more Story Time. Richard
46	does plan on getting in touch with her to start filming again.
47	
48	The next cable meeting will be October 23,2018
49	Richard made an announcement that if anyone would like to have anything filmed or aired on
50	the website to contact the Cable Board at channel17@sandown.us
51	
52	The Board is always looking for new members and program ideas.
53	
54	Chris made a motion to adjourn. Motion seconded by Richard. All members voted in favor.
55	Motion carried. Meeting ADJOURNED.
56	
57	
58 59	Respectfully Submitted,
59 60	Respectivity Submitted,
50 51	
52	NAME Melyssa Tapley
63	TANKE Welyssa Tapley
64	
65	
66	
าต	